

**North Eastern Region Community Resource Management Society (NERCRMS)-
Terms of Reference (ToR) for Selection of Partner NGOs:**

1. NGOs/ Societies/Trusts should be a registered body. With proper maintenance of accounting records and last 3 (three) years Chartered Accountant audit report and annual reports.
2. NGOs/ Societies/ Trusts should be having NGO Darpan Unique ID and registration certificate, PAN card, Bank account (in nationalised bank), etc.
3. Preferably the NGOs/ Societies/ Trusts should have Public Financial Management System (PFMS) registration.
4. Preferably 5 (five) years of working experience in the relevant fields.
5. Having experience in community development, formation of CBOs and capacity buildings.
6. Having ability to demonstrate an openness to learn and absorb new strategies and ideas.
7. Having an office base in the project areas, understanding of the socio-economic, culture and political situation of the project areas.
8. A proven record of successful intermediation services, mobilizing communities for group action, able to network with other stakeholders in a team spirit and should be adjustable to varied operation modalities.
9. A non-political and secular organization with no affiliation to political parties (especially among the executives).
10. Preference shall be given to local NGOs/Societies/Trusts working within the targeted project District. They should be willing to work in interior areas and accustomed with the local languages.
11. The NGO should be willing to sign a Memorandum of Understanding (MoU) with the programme implementing agency i.e. NERCRMS committing itself:
 - a) To pursue the objectives of the project.
 - b) NGO should be flexible enough to modify its strategy and systems according to the need of the project.
 - c) To attend meetings and to contribute to the feedbacks systems and procedures required by the implementing programme agency.
12. The signing of the MoU is a precondition to enter in the contract with NERCRMS for the project outlining its role and function.
13. The Competent Authority reserves the right to give relaxation in any criteria.

Director (Admin) I/c
NERCRMS, Shillong, Meghalaya